SUPERIOR UNIVERSITY

QEC ACTIVITY CALENDAR

FOR

2024-25 Events

QUALITY ENHANCEMENT CELL

THE SUPERIOR UNIVERSITY, LAHORE

Activity Calendar of QEC for 2024-25

Months		Major Activities
July, 2024	**1st Week**	• Activity Plan for accredited council
	2nd Week	• Improvement in Student's Feedback Activity Proformas (Course Level Based)
	3rd Week	• Preparation of Templates regarding data collection of QS Ranking • Data compilation of YPR
	4th Week	• Preparation of list of all programs offered by the university either at Main Campus, Sub Campus or any affiliated college that fall under purview of any Accreditation Council need to be accredited/reaccredited from the respective council
August, 2024	**1st Week**	• Data collection from other department regarding QS • Data Collection of Accredited programs
	2nd Week	• Details of in process Programs (NOCs/Green signal etc.) • YPR submission to HEC • Details of not accredited Programs • Details of Programs Accredited
	3rd Week	• Implementation of Faculty Appointment Criteria (Notification/evidence required from HR) • Meetings of Plagiarism Standing Committee
	4th Week	• Re-application of expired memberships • Total Numbers of Programs fall under the purview of Accreditation Councils (council wise programs details)
September, 2024	**1st Week**	• 1st Feedback of Fall Classes - Junior Batches
	2nd Week	• CLO based Feedback of Fall Classes - Senior Batche
	3rd Week	• Compilation of Data for THE – Subject Ranking • Submission of Data for THE – Subject Ranking
	4th Week	• Audit of Findings of Accreditation Council • First IQC meeting • Start of RIPE 23-24 (QEC to prepare IPR (Institutional Performance Report-IPR)
October, 2024	**1st Week**	• CLO based Feedback of ADP's Students- Senior Batches
	2nd Week	• Compilation of Data for QS – Regional Ranking
	3rd Week	• Follow ups of accredited council findings
	4th Week	• Faculty Course Review • Academic Audits of MBBS and BDS programs • Training on Revamped QA Framework (PSG - 2023) • QS Analytics Tracker Training • Training Session on Quality Circle Leadership: Enhancing Skills and Impact
November, 2024	**1st Week**	• Submission of Data for QS – Regional Ranking • Academic Audits of Technology Campus
	2nd Week	• Academic Audits (Faculty of Arts and Humanities) Academic Audits of Campuses Offering ADPs
	3rd Week	• Academic Audits (Faculty of Business & Management Sciences) • Academic Audits of PIRT.
	4th Week	• Academic Audits (Faculty of Economics and Commerce) • Academic Audits of PIQC
December, 2024	**1st Week**	• Academic Audits (Faculty of Law) • Academic Audits of Faculty of Pharmacy
	2nd Week	• Academic Audits (Faculty of Sciences) • Audit of 1M
	3rd Week	• Academic Audits of Faculty of Allied Health Sciences
	4th Week	• Academic Audits of Faculty of Engineering and Technology • Academic audit of Evening & Weekend Classes • Getting your Research Published in High Impact Quality Journals • Second IQC meeting

		• Training session (Guest lecture/External visit) RIPE: Review of Institutional Performance & Enhancement
January, 2025	**1st Week**	• Initiation of PREE • Training session (Guest lecture/External visit) on SARs
	2nd Week	• Nomination of Program Team • Review of Compliance Reports with respective Deans against Academic Audits (Faculty of Law, Faculty of Business & Management Sciences, Faculty of Sciences) and submission of the Review Report to the honourable Chairman Sb. and the Worthy Rector
	3rd Week	• Training of Program Team • Training session (Guest lecture/External visit) on Postgraduate Program Review (PGPR) • Training session (Guest lecture/External visit) on Program Review for Effectiveness and Enhancement (PREE) • Review of Compliance Report Academic audit of Evening & Weekend Classes and submission of the Review Report to the honourable Chairman Sb. and the Worthy Rector • Progress on implementation plans of RIPE 23-24 to be monitored in light of Assessment Team findings
	4th Week	• Review of Compliance Report with the respective Deans against Academic Audit (Faculty of Computer Sciences and Information Technology, Faculty of Economics and Commerce, Faculty of Arts and Humanities) submission of the Review Report to the honourable Chairman Sb. and the Worthy Rector • Review of Compliance Report with the respective Principals against Academic Audits (MBBS, BDS) and submission of the Review Report to the honourable Chairman Sb. and the Worthy Rector
February, 2025	**1st Week**	• 1st Feedback of Fall Classes - Junior Batches • CLO based Feedback of Fall Classes - Senior Batches
	2nd Week	• Initiation of Graduate Program Review (GPR)
	3rd Week	• Training session (Guest lecture/External visit) on Effective Teaching and Learning, OBE (Outcome-Based Education), and Bloom's Taxonomy • Submission of Data for WURI Ranking • Training session on Postgraduate Program Review (PGPR) • Training session on Program Review for Effectiveness and Enhancement (PREE) • Training session RIPE: Review of Institutional Performance & Enhancement
	4th Week	• Number of curricula reviewed & revised in 2023-24 (provide the evidence that results of Student course evaluation survey and teacher course evaluation survey are considered during review & revision)
March, 2025	**1st Week**	• Updating of data related to all MS/M.Phil. /Equivalent programs as per the given templates • Compilation of Data for QS – Employability Ranking • Awareness session regarding Higher Education Quality Enhancement: The Critical Role of QEC in Driving Standards Improvement
	2nd Week	• Nomination of Assessment Teams • Submission of Data for QS – Employability Ranking
	3rd Week	• Review of Data by QEC • Third IQC meeting • Submission of PREE to QEC for Review • Total Number of MS/M.Phil. or Equivalent Programs Launched after October, 2013
	4th Week	• Total Number of MS/M.Phil. Programs that obtained NOC from HEC • Total Number of Ph.D. Programs Launched after October 2013

		• Total Number of Ph.D. Programs that obtained NOC from HEC • Updating of data related to all PhD Program Review as per the given templates • Updating of Faculty files according to HEC Templates • Updating of student files according to HEC Templates
April, 2025	**1st Week**	• CLO based Feedback of ADP's Students- Senior Batches • Conduct Graduate Program Review in the same fiscal years given in the revised criteria • Conduction of Faculty Satisfaction Survey its Report Compilation
	2nd Week	• Faculty Satisfaction Survey & Report Compilation • Feedback from Alumni & Employer for the sake of Improvement of Academic Programs • Feedback from Graduating Students & Report Compilation
	3rd Week	• Findings from External Evaluators • Graduate Program Review visit • Review of Updated Faculty Resume • Self-GPR of the Superior University to be conducted as per HEC guidelines
	4th Week	• Nomination of External evaluator • Nomination of RIPE Team & correspondence with external evaluators • Review of PREE by QEC • Self-RIPE of the Superior University to be conducted as per HEC guidelines (3 days) • Weakness Identified in RIPE data and share with concerned department • Weakness Identified in PREE and share with PT's
May, 2025	**1st Week**	• Compilation & Submission of GPR Report submitted to the honourable Chairman Sb. and the Worthy Rector. • Action have been taken against all reported cases of Plagiarism • Active Membership of QEC in all Statutory bodies • Detailed consumption of QEC budget
	2nd Week	• Evidence of Invitation & Participation of Representative of QEC in all meetings of statutory bodies held in 2023-24 • Exit Meeting of PREE & GPR
	3rd Week	• Faculty Course Review • Findings received from Assessment Team • Frequency of meetings of statutory bodies in 2023-24 (provide the list of meetings of each • statutory body) • Preparation of Action Plan of PREE & GPR
	4th Week	• Presentation of PREE & GPR to the honourable Chairman and the Worthy Rector
June, 2025	**1st Week**	• Training of Assessment Team • Visit of assessment Team • Compilation of RIPE Report and Submission to the honourable Chairman and the Worthy Rector • Presentation of Executive Summary of PREE & AT Report to the honourable Chairman and the Worthy Rector • Forth IQC meeting
	2nd Week **3rd Week** **4th Week**	• Compilation of 2024-25 data for onward submission to HEC
As per HEC guidelines, QEC will participate in all statutory meetings as non-voting member		